



PJAS REGION 7 PARTICIPANT'S LETTER Keystone Oaks High School February 4, 2012

STUDENT REGISTRATION

When do I arrive?

If you are scheduled for the morning session, you need to arrive at Keystone Oaks High School between 7:45 and 8:00 a.m. If you are scheduled for the afternoon session, you need to arrive at Keystone Oaks High School by 12:00. **Unless you otherwise notified by your sponsor or as posted elsewhere on this website, high school students will be participating in the AM session and grade school/middle schools will be participating in the PM session.** Several grades school/middle schools have been asked to participate in the morning. They have been contacted and your sponsor will tell you if you will be changing sessions.

How do I register?

When you arrive, please look for your teacher. Registration materials will **only be distributed to the sponsor or another teacher that is representing the school.** No student or parents may pick up the registration materials.

What should I receive from my teacher?

Your teacher will hand you a competition booklet. Check for your unit and room assignment.

**PJAS WEB ADDRESS IS:
WWW.PJASREGION7.COM**

WHAT CAN I USE DURING THE COMPETITION?

What kind of visuals can I use?

Region 7 and Keystone Oaks High School will provide an overhead in each classroom for the competition. Transparencies are the normal means of presenting data to the judges and the participants. Other two dimensional charts, etc. can be used. **You may not use any three dimensional objects during your presentation.** The use of any three dimensional objects for the presentation will disqualify you.

If you intend to use slides for your presentation you must provide your own slide projector, extra bulb and extension cord. There will be no slide projectors, extra bulbs, or extension cords available for your use. **Because of the time limitations placed on the competition, the use of computer data shows (PowerPoint, etc.) will not be permitted.** However, transparencies produced from a PowerPoint presentation are acceptable. PJAS will not accept any responsibility for the loss of any audio-visual equipment or any damages to the same.

How about my speech?

Note cards are acceptable for reference during your presentation. If you intend to make a good impression on the judges, practice relying on your notecards as little as possible.

WHAT ABOUT MY PARENTS?

Only the participants and the judges are permitted in presentation rooms. We suggest that parents drop off their students at the time of registration and leave. We have a limited amount of space, especially between 11:00 and 2:00 when all participants, sponsors, and judges are present. The AM awards ceremony will start at 1:30 and the PM awards ceremony will start between 4:30 and 5:00. Please do not block the exits or aisles of the auditorium. The PM awards ceremony should be completed sometime around 6:00 p.m.

PARKING

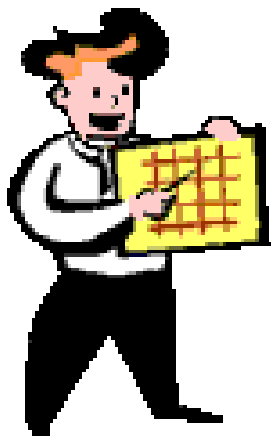
Please do not park in handicapped spaces or along the curb anywhere around the school. You will be ticketed and towed by the local police. There were a number of parking infractions last year and the police will not turn a blind eye to them this year.

WHAT DO I WEAR?

PJAS is a formal competition. Appropriate business professional clothing should be the norm for both the presentation and the awards ceremony. Jeans, tennis shoes and hats are not appropriate attire.

CODE OF CONDUCT

- Students are to remain in the competition room throughout all of the presentations. The only students allowed to leave will be those juniors and seniors that have signed up for interviews.
- Be respectful of the other students participating. Since some sessions may take three hours you may not congregate in the halls at the end of the competition in your room. Snacks will be available and you are invited to congregate in the cafeteria until lunch time.
- Food is not permitted outside the cafeteria. Anyone violating this rule may be subject to disqualification from the competition.
- No smoking in the building or outside the building at any time. If you are caught smoking or possessing tobacco products, you will be brought before the local magistrate and charged in accordance with the rules of the Commonwealth of Pennsylvania.
- Any serious misconduct will lead to your disqualification from the competition this year and in the future. Any serious conduct violations will be handled by the regional director in consultation with the assistant directors and regional staff.



A CHECKLIST FOR YOU

- Are all measurements in **metric units**?
- Are your overheads readable to people in the back of a 15 foot room?
- Is everything spelled correctly?
- Is it neat?
- Do I know my speech?
- Have I reviewed my speech with my sponsor and have I reviewed all the background material necessary to answer any questions that might be asked?
- Do I really understand what I did?
- Have I practiced the speech enough?

WHAT IF...?

...My certificate is not in the packet at the awards ceremony? Someone from the awards committee will be available to handle the problem. One of the people on the stage will be present to help you with the problem.

...I win a special award? You must have your Social Security Number with you on February 4. (Tax Requirement and U.S. Bond requirement). Since some of the awards are given as bonds, a social security number is necessary along with your home address and phone number.

...I must leave to attend another competition? Ask one of your friends from school to pick up your certificate at the awards ceremony. No certificates or plaques will be mailed. Please have your sponsor inform the registration desk in writing that you will be leaving and the reason for your departure. If you are not present at the awards ceremony and you did not inform the registration desk, you will NOT receive the award.

...I win a first place? Your sponsor will talk with you concerning the State Competition in May. Both you and your sponsor should review the information on the website about the State Competition, paying special attention to form and registration deadlines. The sponsor will take care of registering you for this second competition.

...I win a second or third place? Please come back next year and try again. You are to be congratulated for giving it your best. Look at your critique sheet when it arrives and see where to improve. This will help you have a better project next year. You are encouraged to contact your sponsor to inquire about attending the State Competition as a Technician.

...I am sick on the competition day? Due to the size of the competition, no make ups are held.

...It snows? Due to rescheduling nightmares, the PJAS Regional Competition is held unless we are advised by the local police and school district that it is too dangerous. If the competition must be cancelled, please listen to the major radio stations for the information. In past years when there was snow, accommodations were made as much as possible for late arrivals.

DIRECTIONS

Keystone Oaks High School is on McNeilly Road in Dormont in the South Hills.

Check from your home on MapQuest.

McNeilly Road is off Route 88 South near the Rt. 51 intersection.

McNeilly Road is also off Pioneer Avenue if you are using West Liberty Avenue. Pioneer Avenue is at the Eat N' Park near Potomac Avenue in the Dormont Business District.